



# Research Organizer

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Class: \_\_\_\_\_

**Instructions:** Select one of two options.

1. Print the Research Organizer and complete by hand.
2. Copy / paste and fill in on computer and print

## Organize and Search

### Step 1 Task Definition

What am I supposed to do? Explain the topic and purpose of your research project.

### Step 2 Information Seeking Strategies

What information do I need to complete the project?

List in **question form**. You should have at least 3(three) questions.

- 1.
- 2.
- 3.
- 4.
- 5.

Carefully look over the questions above and select a group of keywords that can be used in searching a database. Write the **keywords** in the space below.

Create at least two search statements using the 2-3 of the keywords from above. Circle the Boolean operator (AND, OR, NOT) between each keyword(s).

**AND**  
**OR**  
**NOT**

**AND**  
**OR**  
**NOT**

**AND**  
**OR**  
**NOT**

**AND**  
**OR**  
**NOT**



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Name: \_\_\_\_\_

## Step 3 Location and Access

### ❖ Resources

How many resources should you use from each medium?

Books

Encyclopedias/Reference

Magazines

Electronic Databases

Websites

Which resources would most likely provide the information needed for your project?

### ❖ Print Resources (check all that apply) Write call numbers here:

Library Books

Encyclopedias/Reference

Magazines

### ❖ Electronic Databases (check all that apply)

 World Book OnLine

 Gale PowerSearch—Current news, literary criticism, science and health  
**Enter the specific Gale database(s):**

 EBSCO

Other (Be sure to look on the GMS Library website for links)

### ❖ Websites

#### **IMPORTANT:**

Please use the [Website Evaluation Form](#) on any websites found through a search engine.

List any search engines or websites that will be used to find additional information.

1.

2.

**Now that you have completed your Research Plan, go to the STEP 4: Use of Information link for instructions and a template for note taking.**